METRO WASTEWATER RECLAMATION DISTRICT

Minutes of the Regular Meeting of the Board of Directors
September 18, 2018

The Board of Directors of the Metro Wastewater Reclamation District, in the Counties of Adams, Arapahoe, Douglas, Jefferson, and Weld, and the City and County of Denver, State of Colorado, met in regular session in the Boardroom, 6450 York Street, Denver, Colorado, Tuesday, September 18, 2018, at 5:30 p.m.

Chairman Pro Tem Twombly presided over the meeting until Chairman Baertlein arrived.

Chairman Pro Tem Twombly called the meeting to order.

1. OATH OF OFFICE

The following Directors have been reappointed by their Member Municipality for a two-year term of office that expires June 30, 2020.

<table>
<thead>
<tr>
<th>Reappointed Director</th>
<th>Member Municipality</th>
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<tbody>
<tr>
<td>Phil Cipri</td>
<td>Berkeley Water and Sanitation District</td>
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<tr>
<td>Claude Off</td>
<td>East Lakewood Sanitation District</td>
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Chairman Pro Tem Twombly welcomed back Directors Cipri and Off.

2. ROLL CALL

Secretary Caldwell called the roll.

Officers Present:

- Peter Baertlein, Denver (Chairman)
- Scott Twombly, Thornton (Chairman Pro Tem)
- Nadine Caldwell, Aurora (Secretary)
- John Ennis, South Adams County (Treasurer)

Directors Present:

- Charlie Brown, Denver (Ingrid Lindemann, Aurora)
- Phil Burgi, Wheat Ridge (Jim McClung, Alameda)
- Philip Cipri, Berkeley (Dan Mikesell, Aurora)
- Thomas Colchin, Applewood (Claude Off, East Lakewood)
- David Councilman, Pleasant View (Barbara Puls, Denver)
- John Dingess, Aurora (Bill Ray, Arvada)
- George Dumas, Aurora (Ronald Sanchez, Crestview)
- Robert Duncanson, Denver (Kim Schoen, Brighton)
- Stephen Gay, Westminster (Gerry Schulte, Lakewood)
- Joan Iler, Westridge (Delbert Smith, Bancroft-Clover)
- Kathryn Jensen, North Table Mountain (Peter Spanberger, Denver)
- Janet Kieler, Denver (Amerigo Svaldi, North Washington Street)
- Craig Kocian, Arvada (Ronald Younger, Denver)

Directors Absent:

- Mark Hunter, Lakewood (Christopher Pacheco, Denver)
- Andrew Johnston, Denver (Michael Sapp, Denver)
3. **PUBLIC COMMENT**

There was no comment.

4. **APPROVAL OF MINUTES**

Chairman Pro Tem Twombly asked if there were any corrections, deletions, or additions to the minutes of the Regular Meeting of the Board of Directors held August 21, 2018.

Director Sanchez moved and Director Kocian seconded the motion to approve the minutes of the Regular Meeting of the Board of Directors held August 21, 2018.

The motion carried unanimously.

5. **PROGRESS AND PROJECTION REPORTS**

5.a **Report by District Manager**

District Manager Conway reviewed the written report, inviting Directors to the November Town Hall meeting at the Metro District. He also provided highlights of Mayor Hancock’s visit and tour of the Robert W. Hite Treatment Facility (RWHTF), noting his commitment to hold more meetings and tours with Connectors in the future.

5.b **Report by Interim General Counsel**

Ms. Jackson provided an update on the Corrosion Control litigation and reported all parties under the Memorandum of Understanding (MOU) have agreed to extend the stay on the litigation. She answered questions regarding the court response to the extended stays. Ms. Jackson also announced a hearing will be held before the Colorado State Legislative Water Resources Review Committee on September 27, 2018, to provide an update on the Corrosion Control issue and how it affects different parties in the area.

6. **REPORTS OF OFFICERS AND COMMITTEES**

There were no additions to the following meeting minutes:

- Retirement Board: May 17, 2018
- Operations Committee: September 4, 2018
- Finance Committee: September 6, 2018
- Executive Committee: September 11, 2018
7. **NEW BUSINESS**

**Consent Agenda**

7.a **Consideration of Resolution Recognizing Employees’ Years of Service**

Director Lindemann moved and Director Brown seconded the motion to adopt the following resolution:

WHEREAS, by the year ending December 31, 2018, certain employees of the Metro Wastewater Reclamation District, hereinafter referred to as the “Metro District,” will have completed 5, 10, 15, 20, 25, and 30 years of faithful service on behalf of the Metro District and the people of the Denver metropolitan area; and

WHEREAS, it is right and proper that such loyal service be recognized by the Board of Directors on behalf of the people that the Metro District serves;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Metro Wastewater Reclamation District by this resolution hereby recognizes the loyal and faithful service rendered by:

**30 YEARS OF SERVICE**

James T. Graber  
Jean Larsen  
Ronald D. Nicholson  
Tate N. Todd

**25 YEARS OF SERVICE**

Michael J. Folkerts  
Lisa M. Lucero  
Jimmy A. Morales  
Lance R. Wenholz

**20 YEARS OF SERVICE**

Rusty Bruns  
James C. Dorsch  
James D. Mallorey  
Elizabeth M. McLaughlin  
James E. Nickolette  
Trent G. Roberts  
Glen Sisneros

**15 YEARS OF SERVICE**

David Q. Bui  
Stanley A. Light  
Roxangela K. McDaniel  
Steven E. Sanchez  
Jennifer S. Schwarz  
Michelle R. Strangfeld

**10 YEARS OF SERVICE**

Christopher M. Bailey  
Angela S. Betts  
Kimberly N. Cowan  
Michael L. Folger  
Thomas J. Gerst  
Calvin M. Harding  
David W. Kann  
Abraham Martinez  
Jack M. Mirabile  
Sean E. Monroe  
Steven R. Musco  
Michelle D. Neilson  
Adrian J. Quintana  
Jensen T. Santos  
Daniel J. Stillwell  
Theresa A. Stone
5 YEARS OF SERVICE

Gregory J. Budzynski  Jonathan M. Buscher  Tina M. Clark
Mickey Conway  Patrick R. Gehlhoff  Bryan M. Gilbert
Joseph T. Greer  Michael J. Grengs  Patricia R. Lopez
Lloyd Martinez  Brian C. O'Malley  Jordan J. Padilla
Paul D. Parodi  Ryan E. Robinson  Barbara J. Wilson
Ryan L. Winterhalder

BE IT FURTHER RESOLVED that the District Manager be and hereby is authorized to hold a recognition reception for the above-named employees; and

BE IT FURTHER RESOLVED that awards and certificates of 5, 10, 15, 20, 25, and 30 years of service be tendered to the above-named employees to express the appreciation of this Board of Directors and the people whom it represents.

The motion carried unanimously.

7.b Consideration of Resolution Recognizing Directors’ Years of Service

Director Lindemann moved and Director Brown seconded the motion to adopt the following resolution:

WHEREAS, by the year ending December 31, 2018, certain Members of the Board of Directors of the Metro Wastewater Reclamation District, hereinafter referred to as the “Metro District,” will have completed 5, 10, 15, and 20 years of faithful service on behalf of the Metro District and the people of the Denver metropolitan area; and

WHEREAS, it is right and proper that such loyal service be recognized by the Board of Directors on behalf of the people served by the Metro District;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Metro Wastewater Reclamation District by this resolution recognizes the loyal and faithful service rendered by:

20 YEARS OF SERVICE
Philip Burgi, Wheat Ridge Sanitation District

15 YEARS OF SERVICE
George Dumas, City of Aurora
Craig Kocian, City of Arvada

10 YEARS OF SERVICE
Peter Baertlein, City and County of Denver
Dan Mikesell, City of Aurora

5 YEARS OF SERVICE
Ronald Sanchez, Crestview Water and Sanitation District
Scott Twombly, City of Thornton
BE IT FURTHER RESOLVED that certificates for 5, 10, 15, and 20 years of service be tendered to the above-named Directors to express the appreciation of this Board of Directors and the people whom it represents.

The motion carried unanimously.

Roll Call Agenda

7.c Consideration of Professional Services Agreement – Force Main and Siphon Condition Assessment and Cleaning (PAR 1340)

Director Dumas moved and Director Dingess seconded the motion to adopt the following resolution:

WHEREAS, it is necessary that the Metro Wastewater Reclamation District, hereinafter referred to as the “Metro District,” enter into an Agreement for Professional Services to provide condition assessment, preliminary design, final design, and bidding phase services for the Force Main and Siphon Condition Assessment and Cleaning Project (Project); and

WHEREAS, a portion of the pressurized pipelines (Unassessed Pressurized Pipelines) in the Transmission System have never been inspected to assess the condition of these pipelines, which may be in need rehabilitation; and

WHEREAS, it is necessary to complete an assessment of the condition of the Unassessed Pressurized Pipelines, which requires specialized skills and equipment; and

WHEREAS, on July 3, 2018, pursuant to the Metro District’s Purchasing and Contracting Policies, the Metro District issued and posted a Request for Proposals for Professional Engineering Services to provide condition assessment of the Unassessed Pressurized Pipelines and preliminary design, final design and bidding phase services necessary to support and deliver the Project; and

WHEREAS, two proposals were received and through the standard consultant selection process, those proposals were reviewed by Metro District staff; and

WHEREAS, Metro District staff recommended selecting Brown and Caldwell (BC) to provide the needed project services; and

WHEREAS, BC and Metro District staff have negotiated a fee in the amount of $600,000 to provide these services; and

WHEREAS, the Operations and Finance Committees, after having reviewed the matter, recommend authorizing the District Manager to enter into an Agreement with BC to provide condition assessment, preliminary design, final design, and bidding phase services for this Project; and

WHEREAS, the Executive Committee, after having reviewed the matter, concurs in the recommendation of the other Committees;

NOW, THEREFORE, BE IT RESOLVED that the District Manager be and hereby is authorized to enter into a Professional Services Agreement with Brown and Caldwell, in the amount of $600,000, to provide condition assessment, preliminary
design, final design, and bidding phase services for the Force Main and Siphon Condition Assessment and Cleaning Project; and

BE IT FURTHER RESOLVED that the sum of $693,000 (100 percent) be and hereby is appropriated from the Fixed Asset Replacement Fund for this Project.

Chairman Baertlein called for a roll call vote which carried with 30 Directors voting Yes:

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<th>Director</th>
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8. DIRECTOR RECOGNITION

Chairman Baertlein and District Manager Conway presented the Director Service Certificates to those Directors recognized by Resolution 0918-7.b for their service on the Metro District’s Board of Directors and thanked them for their dedication.

Director Burgi thanked the Board of Directors and Metro District staff for the important work that the District does.

9. INDIVIDUAL DIRECTOR COMMENTS

Director Dumas thanked Kelley Merritt for her work during the Water Festival educating fourth and fifth grade students about the Metro District’s treatment process.

Director Sanchez asked a question about how the Metro District prepares for stormwater or high-flow weather events given the increased population in the Denver metropolitan area. District Manager Conway spoke about the 2018 Facility Plan and other modeling efforts studying plant capacity and function during peak flows or catastrophic events.

Director Kocian thanked Metro District staff for their presentation on the District for the Kiwanis Club in Arvada, saying they represented the District very well.

Chairman Baertlein stated the tour with Mayor Hancock was a success and thanked Metro District staff for representing the District well.

10. OTHER INFORMATION

11. ADJOURNMENT

The meeting adjourned at 5:56 p.m.