

Metro Wastewater Reclamation District
Environmental Management System for Biosolids

Element 10: Wastewater Transmissions & Pretreatment (BVC) – Hauled Waste (CCP) - Table

Revision: 06	Revision Date: 06/24/09	Approved By:
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PURPOSE

Controlling hauled wastes discharges to the Robert W. Hite Treatment Facility (RWHTF) helps keep deleterious substances from being discharged to the RWHTF where they can interfere with treatment processes or pass through inadequately treated into receiving waters or atmosphere or adversely affect biosolids quality or constitute a hazard to humans or animals

SCOPE

Covers both septage and other routine/non-routine non-hazardous wastes that are discharged at the RWHTF. The District's Pretreatment Program places controls on such discharges.

Operational Controls (Practices)	Applicable Legal & Other Requirements	Procedural Documents (record series code)	Monitoring & Measurement (record series code)	Responsible	
				Division/ Department	Person
Hauled Waste Requirements	Metro District's <i>Rules and Regulations Governing the Operation, Use, and Services of the System</i> (GOV 05.75)	Hauled Wastes section of <i>Procedures for Implementing the Regulatory Compliance/Industrial Waste Control Program of the Metro District</i> (Procedures Manual) (PER 10.5)	External audits or PCIs by EPA &/or CDPHE (IWP 01)	ES	Environmental Services Coordinator
			Internal audits by District's auditor (IAP 01 "CONFIDENTIAL")	ES	Environmental Services Coordinator
			Pretreatment Program Annual Report (IWP 01.21 and/or HWD 01)	ES	Environmental Services Coordinator
Hauled Wastes Standard Operating Procedures	Metro District's <i>Rules and Regulations Governing the Operation, Use, and Services of the System</i> (GOV 05.75)	Hauled Wastes section of the Procedures Manual (PER 10.5)	External audits or PCIs by EPA &/or CDPHE (IWP 01)	ES	Environmental Services Coordinator
			Internal audits by District's auditor (IAP "CONFIDENTIAL")	ES	Environmental Services Coordinator
		Hauled Waste section of the Pretreatment Desktop Procedures (PER 10.5)	Audits conducted by Pretreatment staff (IWP 01.21 and/or HWD 01)	ES	Environmental Services Coordinator
Non-Routine Hauled Wastes Evaluations	Metro District's <i>Rules and Regulations Governing the Operation, Use, and Services of the System</i> (GOV 05.75)	Non-Routine Non-Hazardous Hauled Wastes sections of the Procedures Manual (PER 10.5)	Laboratory Hauled Waste Database (LHW)	ES	Environmental Services Coordinator
			Non-routine Hauled Wastes Requests (HWD 01)	ES	Environmental Services Coordinator
		Hauled Wastes section of then Pretreatment Desktop Procedures (PER 10.5)	Non-routine Evaluation Records (HWD 01)	ES	Environmental Services Coordinator
			External audits or PCIs by EPA &/or CDPHE (IWP 01)	ES	Environmental Services Coordinator
			Internal audits by District's auditor (IAP 01 "CONFIDENTIAL")	ES	Environmental Services Coordinator

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				Division/Department	Person
			Audits conducted by Pretreatment staff (IWP 01.21 and/or HWD 01)	ES	Environmental Services Coordinator
Inspections	Metro District's <i>Rules and Regulations Governing the Operation, Use, and Services of the System</i> (GOV 05.75)	Vehicle Inspections information contained in the Hauled Wastes section of the Procedures Manual (PER 10.5)	Laboratory Hauled Waste Database (LHW)	ES	Environmental Services Coordinator
		Hauled Waste section of the Pretreatment Desktop Procedures (PER 10.5)	Hauled Wastes Vehicle Annual Inspection Report (HWD 01)	ES	Environmental Services Coordinator
		Hauled Waste Program and Procedures Manual (under development) (HWD 01)	Vehicle Inspections Records (HWD 01)	ES	Environmental Services Coordinator
			External audits or PCIs by EPA &/or CDPHE (IWP 01)	ES	Environmental Services Coordinator
			Internal audits by District's auditor (IAP 01 "CONFIDENTIAL")	ES	Environmental Services Coordinator
			Audits conducted by Pretreatment staff (IWP 01.21 and/or HWD 01)	ES	Environmental Services Coordinator
		Permits	Metro District's <i>Rules and Regulations Governing the Operation, Use, and Services of the System</i> (GOV 05.75)	Permit Process contained in the Hauled Wastes section of the Procedures Manual (PER 10.5)	Laboratory Hauled Waste Database (LHW)
Hauled Waste section of the Pretreatment Desktop Procedures (PER 10.5)	Hauled Wastes Discharge Permit Files (HWD 01)			ES	Environmental Services Coordinator
Hauled Waste Program and Procedures Manual (under development) (HWD 01)	Vehicle Discharge Permits List (HWD 01)			ES	Environmental Services Coordinator
	Hauled Wastes Permit Application, Certificates of Liability and Workers Comp, Surety Bond, and Renewal Letters (HWD 01)			ES	Environmental Services Coordinator
	External audits or PCIs by EPA &/or CDPHE (IWP 01)			ES	Environmental Services Coordinator
	Internal audits by District's auditor (IAP "CONFIDENTIAL")			ES	Environmental Services Coordinator

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				Division/Department	Person
Continued			Audits conducted by Pretreatment staff (IWP 01.21 and/or HWD 01)	ES	Environmental Services Coordinator
Sampling and Monitoring	Metro District's <i>Rules and Regulations Governing the Operation, Use, and Services of the System</i> (GOV 05.75)	Sampling and Monitoring procedures contained in the Hauled Wastes section of the Procedures Manual (PER 10.5)	Laboratory Hauled Wastes Database (LHW)	ES	Environmental Services Coordinator
		Hauled Waste section of the Pretreatment Desktop Procedures (PER 10.5)	TTO/VOA Sampling (HWD 01)	ES	Environmental Services Coordinator
		Hauled Waste Program and Procedures Manual (under development) (HWD 01)	Analytical Data Summary (LHW)	ES	Environmental Services Coordinator
			Hauled Wastes Sampling & Weighting Log (HWD 01 and LHW)	ES	Environmental Services Coordinator
			Laboratory Information Management System (LIMS)	ES	Environmental Services Coordinator
			Exceedence Guideline (HWD 01) (OPER 55.35)	ES	Environmental Services Coordinator
			External audits or PCIs by EPA &/or CDPHE (IWP 01)	ES	Environmental Services Coordinator
			Internal audits by District's auditor (IAP 01 "CONFIDENTIAL")	ES	Environmental Services Coordinator
			Audits conducted by Pretreatment staff (IWP 01.21 and/or HWD 01)	ES	Environmental Services Coordinator
Data Management	Metro District's <i>Rules and Regulations Governing the Operation, Use, and Services of the System</i> (GOV 05.75)	Hauled Waste Program and Procedures Manual (under development) (HWD 01)	Laboratory Hauled Wastes Database which includes data entry, data processing and maintenance, data reporting and data queries (LHW);	ES	Environmental Services Coordinator
			TTO/VOA Sampling (HWD 01)	ES	Environmental Services Coordinator
			Hauled Wastes Sampling & Weighting Log (HWD 01 and LHW)	ES	Environmental Services Coordinator

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Continued			Laboratory Information Management System (LIMS)	ES	Environmental Services Coordinator
			Discharge Logs, Sample/Weight Logs, Weight Summary Monthly Status/Percent (HWD 01)	ES	Environmental Services Coordinator
			Sample Login Report (HWD 01)		
			External audits or PCIs by EPA &/or CDPHE (IWP 01)	ES	Environmental Services Coordinator
			Internal audits by District's auditor (IAP 01 "CONFIDENTIAL")	ES	Environmental Services Coordinator
			Audits conducted by Pretreatment staff (IWP 01.21 and/or HWD 01)	ES	Environmental Services Coordinator
Enforcement	Metro District's <i>Rules and Regulations Governing the Operation, Use, and Services of the System</i> (GOV 05.75)	Pretreatment Enforcement Management System section of the Procedures Manual (PER 10.5)	Laboratory Hauled Wastes Database (LHW) Exceedance Reports (HWD01)	ES	Environmental Services Coordinator
		Pretreatment Desktop Procedures (PER 10.5)	Exceedance letters and responses (HWD 01 and IWP 01.21)	ES	Environmental Services Coordinator
		Permit Suspension or Revocation process of the Hauled Wastes section of the Procedures Manual (PER 10.5)	External audits or PCIs by EPA &/or CDPHE (IWP 01)	ES	Environmental Services Coordinator
		Hauled Waste section of the Pretreatment Desktop Procedures (PER 10.5)	Internal audits by District's auditor (IAP 01 "CONFIDENTIAL")	ES	Environmental Services Coordinator
		Hauled Waste Program and Procedures Manual (under development) (HWD 01)	Audits conducted by Pretreatment staff (IWP 01.21 and/or HWD 01)	ES	Environmental Services Coordinator
Reporting	Metro District's <i>Rules and Regulations Governing the Operation, Use, and Services of the System</i> (GOV 05.75)	Non-residential Waste Discharge Reporting contained in the Hauled Wastes section of the Procedures Manual (PER 10.5)	Laboratory Hauled Wastes Database (LHW)	ES	Environmental Services Coordinator
		Hauled Waste section of the Pretreatment Desktop Procedures (PER 10.5)	Hauled Wastes Haulers Logs (HWD 01)	ES	Environmental Services Coordinator

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Continued		Hauled Waste Program and Procedures Manual (under development) (HWD 01)	Non-residential Waste Discharge Reports (HWD 01)	ES	Environmental Services Coordinator		
			Metro Checks on Non-residential Waste Discharge Reports (HWD 01)	ES	Environmental Services Coordinator		
			External audits or PCIs by EPA &/or CDPHE (IWP 01)	ES	Environmental Services Coordinator		
			Internal audits by District's auditor (IAP 01 "CONFIDENTIAL")	ES	Environmental Services Coordinator		
			Audits conducted by Pretreatment staff (IWP 01.21 and/or HWD 01)	ES	Environmental Services Coordinator		
Training	Metro District's <i>Rules and Regulations Governing the Operation, Use, and Services of the System</i> (GOV 05.75)	Training procedure contained in the Hauled Wastes section of the Procedures Manual (PER 10.5)	Laboratory Hauled Wastes Database (LHW)	ES	Environmental Services Coordinator		
			Hauled Waste section of the Pretreatment Desktop Procedures (PER 10.5)	Hauled Waste Program and Procedures Manual (under development) (HWD 01)	Sample Collection Training Acknowledgement (HWD 01)	ES	Environmental Services Coordinator
					External audits or PCIs by EPA &/or CDPHE (IWP 01)	ES	Environmental Services Coordinator
					Internal audits by District's auditor (IAP 01 "CONFIDENTIAL")	ES	Environmental Services Coordinator
					Audits conducted by Pretreatment staff (IWP 01.21 and/or HWD 01)	ES	Environmental Services Coordinator