

Metro Wastewater Reclamation District
Environmental Management System for Biosolids

Element 10: Biosolids Handling & Transport (BVC) – Vehicle Maintenance (CCP) – Table

Revision: 06	Revision Date: 06/21/08	Approved By:
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PURPOSE

To assure that all vehicles are maintained in proper working order per Colorado Department of Transportation regulations and State requirements.

SCOPE

This procedure covers inspection schedules, procedures and reports.

Operational Controls (Practices)	Applicable Legal & Other Requirements	Procedural Documents (record series code)	Monitoring & Measurement (record series code)	Responsible	
				Division/ Dept.	Person
Equipment inspection, repair, and maintenance	FMCSR 49 CFR	Vehicle Maintenance SOP's (PER 10.5) CMMS SOP's (PER 10.5) O&M Manuals (Shop Library) Driver's Vehicle Inspection Report (book in vehicle)	Visual inspection Driver's Vehicle Inspection Report (VEH 05) CMMS Database Work Orders (VEH 05) Annual Vehicle Inspection Log (VEH 05) (Adhered to vehicle) Employee Certification (DQF) (PER 10)	RR&R	Administrative Specialist Administrative Personnel Superintendent Maintenance Personnel
Vehicle emissions ▪ diesel & gasoline	CDPH&E APCD	Air Station License (Gasoline) (PER 10.5) Diesel Fleet Compliance Plan (PER 10.5) Submitting Diesel Emissions Opacity Inspect. Form (PER 10.5) Gasoline Emissions (PER 10.5)	Vehicle Inspection Report (GOV 15.10) Opacity Inspection Form (GOV 15.10) Environmental Systems Products Emission Analyzer Wager 6500 Opacity Meter Tester (GOV 15.10) Diesel Self-Certification Program – Vehicle Inspection Log (GOV 15.10) Diesel Self-Certification Program – Opacity Meter Calibration Check Log (GOV 15.10) Diesel Fleet Self-Certification Program – Opacity Inspection Forms (GOV 15.10) Employee Certifications (GOV 15.10)	RR&R	Administrative Specialist Administrative Personnel Superintendent Maintenance Personnel
Vehicle Replacement Schedule	Annual Budget and 10-Year Replacement Schedule (FIN 20)	Budget Preparation System Procedure (PER 10.5)	Annual Budget and 10-Year Replacement Schedule (FIN 20)	RR&R	Administrative Specialist Administrative Personnel Superintendent Maintenance Personnel